

## Meeting Rules for the Annual General Meeting

In order that Bunurong People can feel confident and safe in the knowledge that they can attend and participate in the meeting without being exposed to negative behaviours the following rules shall apply to EVERYONE who attends the Annual General Meeting, Board Meetings or any other BLCAC forum:

- Everyone attending the meeting has the right to be respected and treated in an (culturally) appropriate manner;
- When someone else is talking show respect by listening – do not interrupt or talk over them, try to limit side conversations;
- Other people may have different thoughts and ideas to you; their opinions should be respected;
- All meetings are an opportunity to share frank, truthful and honest opinions;
- All mobile phones should be turned off during our meetings;
- No offensive language, personal attacks or threatening behaviour towards anyone will be tolerated;
- Please respect other people's opinions; If you continually interrupt the meeting agenda you will be asked to leave;
- Stay focused on the Agenda; (the Chairperson or Facilitator may impose limits on the amount and number of times that you may speak on a topic);
- If you are affected by alcohol or other substances you will be asked to leave;
- Our meetings are a chance to move forward to grow our businesses that can bring wealth and opportunity to Bunurong people;
- Anyone not following the meeting rules will be asked to leave;
- If you refuse to leave the meeting when asked to do so by security or an employee, the police may be called.