

REQUEST FOR TRADITIONAL CEREMONY

Altered request forms will not be accepted. Please only fill in the required information.

Please send the booking form to bookings@bunuronglc.org.au or contact the office at **(03) 9770 1273** for anything relating to alterations, postponements, cancellations, confirmations, or changes to invoicing details.

Company/Organisation Making Request	Organisation:			
	Principal Contact:			
	Phone Number:			
	Email:			
Date Required				
Event Time	Arrival Time		Commencement Time	
Event Address				
Working with Children Check Required	Yes <input type="checkbox"/> No <input type="checkbox"/>			
Meeting Place (Include specific directions)				
Event Details (Describe what your event is about)				
Ceremony & Pricing	Ceremony Type	Rate (excludes GST)	Tick	
	Welcome to Country (with Elder/Traditional Owner)	9am – 5pm: \$720.00	<input type="checkbox"/>	
		Before/After Hours: \$750.00	<input type="checkbox"/>	
		Weekends: \$790.00	<input type="checkbox"/>	
		Public Holidays: \$995.00	<input type="checkbox"/>	
Welcome to Country & Smoking Ceremony (with Elder/Traditional Owner)	9am – 5pm: \$1,400.00	<input type="checkbox"/>		
	Before/After Hours: \$1,450.00	<input type="checkbox"/>		
	Weekends: \$1,550.00	<input type="checkbox"/>		
	Public Holidays: \$1,950.00	<input type="checkbox"/>		
Didgeridoo Performance (Yidiki) (with Elder/Traditional Owner)	9am – 5pm: \$720.00	<input type="checkbox"/>		
	Before/After Hours: \$750.00	<input type="checkbox"/>		
	Weekends: \$790.00	<input type="checkbox"/>		
	Public Holidays: \$995.00	<input type="checkbox"/>		
Total Cost:				

Important Information	<ol style="list-style-type: none"> 1. The full fee for cancellations with less than 2 Business Days' notice will be charged. Cancellation must be put in writing and emailed to bookings@bunuronglc.org.au 2. The BLCAC business days are Monday to Friday. Office hours are 9am – 5pm. 3. All Traditional Ceremony requests require a minimum of 2 weeks' notice. Subject to availability. 4. Your request is not guaranteed until you have received a confirmation email. 5. These totals include parking and travel allowances for Elders. 6. All Elders will be paid by the Bunurong Land Council Aboriginal Corporation – please do not pay Elders directly. 7. Supply of ACN/ABN and correct details are mandatory; no booking will be accepted without them. 8. For sponsors/billers without an ABN/CAN, the Heritage Advisor making the booking is the biller and assumes all responsibility for payment.
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BILLING DETAILS		
Organisation		
ABN		
Contact Person		
Address		
Email		
Phone Number		
Purchase Order Number (If applicable)		
By signing the below, I acknowledge that I have read and agree to the above terms and conditions.		
<u>Heritage Advisor/Company making this booking request</u>		
NAME	SIGNATURE	DATE